



TRUSTEE OVERVIEW

Come join a great group of parents as we raise funds to support Hillside and Brookside schools through grant-funded curricular experiences and educational enhancements. We are on the frontlines in supporting our children's education and work alongside school leadership to keep Allendale schools strong and innovative. We work hard, have fun, and meet new people. So, if you choose to join us, what are you actually getting into?

Your Role:

- Trustees attend monthly meetings where they hear updates on the state of the schools; gaining this understanding helps support our ability to make impactful contributions to the schools
- Trustees play a key role in reviewing and approving annual grants to the school (we have approved over \$200,000 in grants towards our schools in both of the past 2 years – supporting the cafeteria renovations at Brookside and outdoor space upgrades at Hillside).
- Trustees are key fundraisers for AFEE, supporting both our annual gala event and a few smaller events during the year.
- Share any unique skills - we need our trustees to help us get the word out through social media/newsletter, to help promote our grant-funded work through photography, to inspire new grant ideas, to help us plan our events, and to design programs and promotional materials
- Ultimately, we need members to take on executive roles leading the organization, including President, Vice President, Treasurer, Secretary, Grants Chair, Auction Chair, and Music and Arts Chair.

Time commitment:

- Attend AFEE's monthly trustee meeting from September - June; meetings are usually held at 7:30 p.m. at Brookside. Often these meetings are followed by impromptu social gatherings
- All trustees are expected to support AFEE's spring auction/dinner, including working a shift at the event, and helping with prep sessions leading up to the event
- Trustee terms are a standard three-year commitment, with a maximum of two terms allowed

Fundraising and financial commitment:

- All trustees are expected to make a standard annual personal monetary donation. There is no minimum required amount
- All trustees must purchase their own tickets to our annual auction
- All AFEE trustees are expected to participate in fundraising efforts, as this is the purpose of our organization. This generally consists of helping to secure donations from local businesses – we provide tools like email scripts and other templates to help with this; no prior fundraising experience is required.
- You are also expected to sell approximately ten (10) 50/50 raffle tickets

So now that you know more about AFEE, we hope you'll decide to join us and invest a little of your time and energy for a big pay-off in our kids' education. We need you to keep AFEE going strong!